

# ZANZIBAR INSURANCE CORPORATION



**Bid No. SMZ/F0122/NC/NCB/2022/32**

**for**

## **Provision of Air ticketing and Travel Management Services**

### **Invitation for Bids**

**Date: 14<sup>th</sup> June, 2022**

1. This Invitation for Bids follows the General Procurement Notice for this Project which appeared in Zanzibar Leo Issue no. 6503 dated 4<sup>TH</sup> February 2022
2. The Revolutionary Government of Zanzibar has set aside funds for the operation of the **Zanzibar Insurance Corporation** during the financial year 2022. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Provision of **Air ticketing and travel Management services**
3. The Zanzibar Insurance Corporation now invites sealed Bids from eligible Bidders to provide services for **Air ticketing and travel Management services**
4. Bidding will be conducted through the National Competitive Bidding procedures specified in the Public Procurement and Disposal of Public Assets Act No 11 of 2016 and is open to all eligible Bidders as defined in the Regulations unless otherwise stated in the Bid Data Sheet.
5. Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the office of the **Secretary of Tender Board, Zanzibar Insurance Corporation, Ali Hassan Mwinyi Road-P.O.BOX 432, Room no; 2029** from **8.30 am – 4.00 pm** on Mondays to Fridays inclusive except on public holidays.
6. A complete set of Tendering Documents in English and additional sets may be purchased by interested Tenderers on the submission of a written application to

the address given under paragraph 5 above and upon payment of a non-refundable fee of **TZS 100,000.00. (Tanzania Shillings One Hundred Thousand Only)**. Payment should be made through **The People Bank of Zanzibar Limited**, Account number **040 3954 000** and Account name: **Zanzibar Insurance Corporation**.

7. All Bids must be accompanied by a Bid Securing Declaration in the format provided in the Bidding Documents.
8. All Bids in one original plus two copies properly filled in, and enclosed in plain envelopes must be delivered to the address to **the Secretary of Tender Board, Zanzibar Insurance Corporation, Ali Hassan Mwinyi Road -Mpirani, First Floor at or before 10:00 am on 05<sup>th</sup> July, 2022**. Tenders will be opened promptly thereafter in public and in the presence of Tenderers' representatives who choose to attend the opening at the **Zanzibar Insurance Corporation Office- Mpirani, Conference room no:209**
9. Late Bids, incomplete bids, electronic bids, bids not received, and not opened and not read out in public at the Bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**CHIEF EXECUTIVE OFFICER  
ZANZIBAR INSURANCE CORPORATION  
ZANZIBAR**